



White Hall Academy Carol Concert at St. John's Church, Great Clacton

Monday 18th December: 6.00 to 7.00 pm &

Tuesday 19th December: 6.00 to 7.00 pm

For Years 1 to 6

Dear Parents/Carers

I would like to invite our Years 1 to 6 parents to our Carol Concerts on Monday 18th December and Tuesday 19th December at St. John's Church, Great Clacton. The aim of the evening is for families to come along and sing some traditional Christmas songs and listen to readings by the children and the Reverend Phil Sacre.

If you are able to come along a little earlier, we will be providing tea/coffee and a mince pie from 5.15 pm, in the Community Hall at the Church.

In order to meet the fire regulations of St. John's, we need to ensure the event is carefully ticketed. Therefore, please complete the attached form indicating the number of tickets you require, and for which evening. Please note that children under 5 who will be sitting on your lap will not require a ticket. Due to the anticipated large numbers for these events children's buggies and pushchairs cannot be accommodated. Please therefore retrain from bringing these to the Church as they will not be allowed in. If you require access and space for a wheelchair, please indicate this on the attached form.

Tickets will initially be limited to 4 per family (**on 1 night of your choice**), and will be on a first come first served basis. If you feel you might need some additional tickets, please indicate how many on the attached form and we will do our very best to meet your requirements.

We have been advised to inform parents that they will be unable to park in the Church car park, so please allow enough time to find an appropriate parking space and to walk to the Church.

As this is a family occasion, children will not be admitted to the Church unless they are accompanied by an adult. The exception to this will be our Choir members and readers. Further information about where to drop off and collect these children will be provided in a separate letter.

Yours sincerely

Mr G Bradley

Head of Academy

Heads of Academy Team

Head of Academy Mr Gavin Bradley • **Executive Head Teacher** Mr Andrew Smith • **Deputy Head Teacher** Mrs Ellie Eames

White Hall Academy, Melbourne Road, Clacton-on-Sea, Essex C015 3SP

Tel 01255 422825 • **Fax** 01255 221705

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IF YOU REQUIRE TICKETS, PLEASE RETURN THIS SLIP TO THE OFFICE

Pupil Name(s) and class(es): _____

I would like to have _____ tickets (maximum of 4) for Monday 18th December 2017

OR

I would like to have _____ tickets (maximum of 4) for Tuesday 19th December 2017.

I require access and space for a wheelchair: YES/NO (please delete as appropriate)

Signed _____ (Parent/Carer) Dated: _____

I would like to request an additional _____ tickets (if possible) for **Monday 18th December OR Tuesday 19th December 2017 (please state how many tickets and circle which evening these are for).**



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